

Ohio TAPPI
Minutes of the OH TAPPI Executive Committee Meeting
September 19, 2002
Hamilton, Ohio

Executive Committee Members Present

Sima Maggan	Roger Bartz	Eric Eisert	Nancy McDonnell
Bill Levenderis	Steve Axtell		

Guests and Student Chapter Members Present

Kathy Austin	Vivian Wong	Robert Shaw	Jay Stockard
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Call to Order

Eric Eisert called the meeting to order at 3:30 PM.

Antitrust Policy Review

Eric Eisert reviewed the TAPPI antitrust policy and reminded everyone that the meeting would be held in accordance with the policy.

Approval of Agenda

The agenda for this meeting was approved without revision. The approved agenda is shown as Attachment 1.

Approval of Minutes

The minutes from the previous Executive Committee meeting on May 2, 2002, were approved without revision.

Updates

Meeting Updates

Roger Bartz provided a brief overview of the subject matter to be presented at today's general membership meeting - "Lean Manufacturing." Roger also described the upcoming October 10, 2002 presentation addressing "Boilers and Steam Systems". The October meeting will a full day seminar at Miami University. There are presently two corporate, Cinergy and RMT.

The November meeting set at will be at the Hamiltonian. It will be Mill Managers Night; Jerry Tatar of MWV will be the speaker. Corporate sponsorship is being provided by Cinergy.

Roger also reported that he is working on speaker for January meeting. The February event, Environmental Boot Camp with the DACC is set. Roger reminded all that given our financial situation, it is vital that we get a minimum of 30 for each meeting including full participation by executive committee and our mill contacts, vendor contacts and others.

Settlement with Former Treasurer

Eric Eisert informed the Committee that, with the assistance of national TAPPI, a settlement with the former Treasurer had been consummated, which calls for monthly payments that will result in complete reimbursement, with interest, by May 1, 2008.

Treasurer/Budget

Bill Levenderis briefly reviewed the previously circulated draft budget, Attachment 2 with the Committee. Roger Bartz pointed out that the January, 2003 meeting is not accounted for in the draft budget. Bill agreed to correct this omission. Bill also volunteered to look into the cost of arranging to accept payments by credit card. Bill reported that the first settlement payment from Esther had arrived in full and on time. He also informed the Committee that the 990 tax return will be completed by the end of October, 2002.

Public Relations

Sima Maggan reported that the September meeting, as well as our future meetings, has been placed on the TAPPI website. Also a notice is on the website regarding sponsorship for the meetings. Sima reported that she has submitted information to MaryBeth for publishing in the Solutions magazine and is waiting on a confirmation from her.

Student Chapter Report

Bill Levenderis and Kathy Austin reported on the Student Chapter activities.

- Classes started on 8/20/2002 and welcome back picnic on 8/23
- Canoe Trip on 9/8 and SEAS picnic on 9/10
- Speaker on 9/17 @ 7PM, Dr. Doug Coffin – new professor in PPS
- Speaker on 10/10 @ 7PM, Seth Spurlock – overseas coop and opportunities
- Speaker on 10/30 @ 7PM, Barry Crouse – IPST info and grad school
- Possible mid November speaker – PIMA's manufacturing reliability section
- MU interested again in professional panel (OT) again in springtime
- Patrick Moore as speaker possibility for spring – in progress
 - Greenspirit.com
- Jay Stockard and Rob Shaw volunteers for registration
- 26 paid members as of 9/10
- Enrollment: 25 Freshmen
 34 Sophomores (co-ops included so it looks skewed)

22	Juniors
20	4 th Years
20	5 th Years

The Student Chapter Executive Committee Roster is shown as Attachment 3

Old Business

Election of 2002-2003 Officers

Eric Eisert reported that as a result of the cancellation of last year’s social outing, the section still needed to vote on the 2002 – 2003 section officers. The full slate of Officers and Executive Committee members was approved by voice vote of all members in attendance. The new officers and executive committee members are

Chairman	Eric Eisert
1 st Vice Chair	Roger Bartz
Secretary	Steve Axtell
Treasurer	Bill Levenderis
Registration	Open
Membership	Nancy McDonnell
Student Chapter	Bill Levenderis
Newsletter	Dave Cunningham
Webmaster	Ella Haddix
Community Representative	Nancy McDonnell
Public Relations	Sima Maggan
Historian	Stan Trosset
Members-at-Large	Charlie McCurry
	John Kuhn
Past Chair	Kelly Buchheit

New Business

Eric Eisert opened the floor to a general discussion of potential strategies for both increasing participation in our various events and also conserving our limited resources. The highlights of the discussion are shown below.

Group Discounts

Would providing group discounts for meeting fees generally and/or providing papermakers with special discounts for sending attendees in volume encourage increased attendance? Nancy McDonnell and Bill Levenderis agreed to evaluate whether such a volume pricing arrangement might appeal to their mills, respectively.

Mailing Costs

Eric Eisert reported that we recently incurred extra mailing costs by sending the newsletter out too late to get the best pricing from the printer and to utilize bulk mailing rates. Roger Bartz suggested that we consider reducing costs by providing notices by using post cards (rather than more costly mailings) with prominent reminders to check our website for more information.

There was discussion concerning reducing both costs by reducing the size of our mailing list through elimination of incorrect addresses and also providing an alternative method to "snail mail" for newsletters. Roger suggested that one strategy might involve initiating an annual mailing fee (of \$10 or \$15) for members wishing to continue to get newsletters by "snail mail," while concurrently beginning to distribute the newsletter and other notices by email. Notice of any such change in policy would need to provide sufficient advance notice and a simple mechanism for providing email addresses. Nancy indicated that this could be handled via the annual "Membership Mailing."

Nancy McDonnell suggested we certainly did not want to lose touch with any current or former members that may wish to stay involved in the section. She suggested that any such change to mailing policies may provide both a need and opportunity for person outreach to members and persons on our mailing list. The possibility of phoning each member and other person on our mailing list was discussed in order to apprise them of policy changes and briefly encourage participation. Eric Eisert suggested that the Student Chapter might participate by placing some of the calls. Kathy Austin indicated the Student Chapter may be interested and agreed to investigate logistics of doing so. Roger Bartz made a motion that the Committee determine a method for conducting a personal outreach campaign to members and also draft a notice of change in mailing and fee policy. The motion was seconded by Bill Levenderis and carried without opposition.

Next Executive Committee Meeting

It was agreed that the next Committee meeting would be held on October 8, 2002 at 2:00 PM at Appleton Papers.

Adjournment

Eric Eisert motioned to adjourn at 4:30. The motion was seconded and carried without opposition.

Respectfully Submitted,
Eric Eisert
Chairman
Steve Axtel
Secretary

Attachments

Attachment 1

Ohio TAPPI
Executive Committee Meeting

Thursday, September 19, 2002
3:30 PM – 4:30 PM
Hamiltonian Hotel
Hamilton, OH

Agenda

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|-----------------------------|--------|------|
| 1. Call to Order | Eisert | 3:30 |
| 2. Anti-Trust Policy Review | Eisert | 3:31 |

TAPPI's aim is to promote research and education, and to arrange for the collection, dissemination, and interchange of technical concepts and information in fields of interest to it's members. TAPPI is not intended to, and may not play any role in the competitive decisions of it's members or their employers, or in any way restrict competition among companies.

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|---------------------------------|----------------|------|
| 3. Approval of Agenda | All | 3:32 |
| 4. Approval of Previous Minutes | All | 3:34 |
| 5. Updates | All | 3:37 |
| Student Chapter | Levenderis | |
| Web Page/List Serve Report | Haddix | |
| Meetings | Bartz | |
| Today's | | |
| Upcoming | | |
| Settlement with Esther | Eisert | |
| 6. Budget | Levenderis/All | 3:47 |
| Treasurer's Report | | |
| 7. Adjourn | Eisert | 4:30 |

Attachment 3

Student Chapter Executive Committee

President	Kathy Austin	austinkm@muohio.edu	529-1305
Vice President	Vivian Wong	wongvj@muohio.edu	664-8760
Treasurer	Allan Lynch	lynchad@muohio.edu	664-8409
Secretary	Terry Nagy	nagytm@muohio.edu	664-7825
Historian	Jay Stockard	stockaja@muohio.edu	529-8973
Social Chair	Kim Berkey	berkeykr@yahoo.com	664-8760
Publicity Chair	Leah Kanzic	kanzicla@muohio.edu	874-6678
Paper Express Chair	Christina Zehler	zehlercm@muohio.edu	529-8979
5 th Year Representative	Todd Churchill	churchtc@muohio.edu	664-6211
4 th Year Representative	Sarah Kindred	kindresa@muohio.edu	664-8789
Junior Rep. Fall Semester	Brad Davis	davisbr1@muohio.edu	529-6163
Junior Rep. Spring Semester	Elizabeth Allison	allisoea@muohio.edu	
Sophomore Representative	Elizabeth Bly	blyea@muohio.edu	529-6869
Freshman Representative	Ashley Fether	fetherat@muohio.edu	529-3369
Freshman Representative	Michael McCracken	michael@stuckweb.com	765-647-3775
Graduate Student Representative	Neeraj Sharma	sharman123@rediffmail.com	664-5287
Webmaster Chair	Alyson Pavlock	pavlocan@muohio.edu	664-8638
Webmaster Chair	Jen Worachek	worachja@muohio.edu	664-5039